



## Westlake High School

### English Language Advisory Committee #2- Minutes

*Date: Tuesday, November 5th, 2024*

*Time: 6:00 PM*

*Location: Library*

1. Welcome
2. DELAC report
  - a. None
3. Review of ELAC bylaws
  - a. Mr. Cardenas reviews the bylaws that were reviewed at the first meeting with the committee members and answers questions.
4. Student Linguistic and Academic Progress
  - a. Language Appraisal Team
    - i. Mr. Cardenas identifies the members of the Language Appraisal team and their role. Mrs. Mora speaks further about our paraeducator role and that we are currently searching for a replacement.
  - b. Student Study Team
    - i. Ms. Jacobo reviews the purpose of SST and the members that are present at the SST. Mr. Cardenas states that this support is present for all students, regardless of English proficiency status
  - c. Ellevation data software for English Learners
    - i. Mr. Cardenas provides a brief overview of the program and its role in data management for our multilingual learners
5. Review Westlake's school programs for Multilingual Learners
  - a. Review of ILit program
    - i. A video is shown to display the student view of ILit. Mr. Cardenas reviews the different applications embedded within the program. Ms. Jacobo states that parents can have their students access this at home and encourages them to read the books in this program in their spare time at home.
  - b. Designated & Integrated ELD Instructional Plan
    - i. Mr. Cardenas reviews the role of ILit in the ELD curriculum and that students strive to complete 45 minutes daily.
6. Reclassification criteria and Progress- ELPAC
  - a. Mr. Cardenas reviews the reclassification criteria. Ms. Jacobo reviews how to find a student's proficiency level in Q. One parent states that she receives cards annually and has noticed that her child's level hasn't increased. Ms. Jacobo states that some students



may not be putting in the effort. If a child is putting in their maximum effort, the team can look more closely to look for other areas of support.

7. Counselor Q & A
  - a. Quarter 1 grade review
    - i. Counselors meet one on one with families to review their current grades, quarter 1 grades, and discuss questions as needed
  
8. Adjournment
  - a. *Next meeting:* January 21st, 2025